



**OFFICE OF THE REGISTRAR  
UNIVERSITY OF SCIENCE AND TECHNOLOGY, MEGHALAYA**

No.: USTM/Reg/Notice/2020/105

Date: 07/11/2020

**NOTIFICATION**

**SIXTH CONVOCATION, 2020**

The Sixth convocation of the **University of Science & Technology, Meghalaya** is hereby announced to be held on **15<sup>th</sup> December, 2020**. The degrees shall be conferred on the eligible candidates who had qualified for all degrees of the University in the year 2020 in the convocation.

**The last date of submission of the Registration Form: 5<sup>th</sup> December, 2020.**

1. Prospective recipients of the degrees have to apply through the prescribed form available in the University Website ([www.ustm.ac.in](http://www.ustm.ac.in)).
2. Passed out students can download the **Registration Form** available in the link **Download Convocation Registration Form** and submit the filled up form through/hand delivery/mail/ whatsApp.

E-mail ID: [ustm.convocation@gmail.com](mailto:ustm.convocation@gmail.com)

**WhatsApp: 97077 23379 / 97069 96236 / 91018 16762**

**3. Documents to be sent along with the filled up Registration form:**

- i) Self Attested Copy of the Provisional Pass Certificate
- ii) Self Attested Copy of the Final Semester grade sheet & Transcript.
- iii) Self Attested Copy of the Notification (in case of Ph.D.).

**4. Convocation Fee :**

- a) For Under Graduate Candidate: **Rs. 3,000/-**
- b) For Post Graduate/B.Ed./LLB Candidate: **Rs. 3,400/-**
- c) For PhD Candidate: **Rs. 5,500/-**

In case, if any student cannot attend the Convocation Programme, he/she may collect the original Degree Certificate from the Office of the Controller of Examinations by applying in the prescribed form along with the fee and documents as listed above.

If candidate desires to receive his /her Degree by Registered Post out Side India, he/she will have to pay Rs. 2,000/-extra for postal/courier service.

The above amounts have to be paid through Cash at cash counter of the University or through D.D. drawn in favour of 'University of Science & Technology, Meghalaya', payable at Guwahati. The amount can also be deducted from the Caution Deposit.

**Registered students are requested to report at 9 am on 14th December, 2020 positively in the concern department to collect the Convocation Gown and to attend the rehearsal.**

*However, a successful submission shall not imply that the application of a candidate is considered as correct and valid. This shall be ascertained after further verification by the University. Clearance from Library/ Accounts/ Examination/ Concern Department are pre-requisite criteria for attending the convocation.*

For Details, contact : 97077 23379 / 91018 16762

**NB: During the event, all the prescribed protocols against COVID-19 with proper norms of social distancing and precautionary health measures shall be strictly followed.**

Issued with due approval from the competent authority.

Sd/-  
Registrar

Copy to:

1. PS to Chancellor for kind information to Hon'ble Chancellor
2. PS to Vice Chancellor for kind information to Hon'ble Vice Chancellor
3. Controller of Admissions & Examinations.
4. Academic Registrar
5. All HODs/Deans/Co-ordinators - *to inform respective students*
6. Accounts Section, USTM for necessary update
7. Official WhatsApp groups
8. IT officer - *to upload in university website*
9. Notice Boards



Registrar