



Office of the Controller of Examinations & Admissions  
**UNIVERSITY OF SCIENCE & TECHNOLOGY, MEGHALAYA**

No. USTM/COEA/01/2020/39

Date: 13/07/2020

**Conduct of Final Semester Examinations, 2020**

In reference to the UGC circular on “Standard Operating Procedure (SOP) for Conduct of Examination” vide no. f.1-1/2020(secy) dated 8<sup>th</sup> July 2020, the competent authority of the University has decided to conduct **Final Semester Examinations (4<sup>th</sup>/6<sup>th</sup>/10<sup>th</sup>)** from 1<sup>st</sup> week of August 2020. **Back papers of even semesters will also be conducted for final year students.** However, odd semester back papers for final semester students will be conducted after the final semester result as special back examination as per university rule.

The time table for the examinations will be circulated soon.

**Guideline for the Examinations:**

1. Mode of Exam : Online Google platform/USTM online examination portal.
2. Type of Question : Multiple Choice Question and Short answer type.
3. Number of Questions and marks distribution :

**A) For a 80 marks theory paper:**

MCQ 40 (Each will carry 1 mark), Short answer type 10(Each will carry 2 marks) and rest (20 marks will be computed based on the SGPA of recent past semester)

**B) For a 70 marks theory paper:**

MCQ 30 (Each will carry 1 mark), Short answer type 10(Each will carry 2 marks) and rest (20 marks will be computed based on the SGPA of recent past semester)

**C) For a 35 marks theory paper:**

MCQ 15 (Each will carry 1 mark), Short answer type 5(Each will carry 2 marks) and rest 10 marks will be computed based on the SGPA of recent past semester)

4. Time of Examination : will be given in the Time table
5. Duration : will be given in the Time table

**NB. If any student can't appear in the examination due to any reasons/internet problem, necessary alternative measure will be taken for these students as per guideline laid down by the UGC in its circular mentioned above. All HODs are requested to collect information of such students on or before 28<sup>th</sup> July, 2020 to take further decision.**

Sd/-

Dy. Controller of Examinations & Admissions

Copy to:

1. PS to Chancellor for Kind information of Hon'ble Chancellor.
2. PA to Vice Chancellor for Kind information of Hon'ble Vice Chancellor.
3. Registrar
4. Academic Registrar
5. HODs/ Deans to inform all faculty members and concern students.
6. Dy. Registrar/OSD/Director Students Affairs.
7. Website/ official WhatsApp Group
8. Office File



*[Signature]*  
13/07/2020

Dy. Controller of Examinations & Admissions