

## **PAYMENT DETAILS**

### **(Central Auditorium)**

- a) For a slot of Two hours : Rs. 50,000/-
- b) For additional hour : Rs 15,000/- per hour
- c) Fuel Charge : Rs 6000/- per hour
- d) Cleaning Charge : Rs 5000/- per day
- e) For Rehearsal days : Rs 15,000/- per hour + fuel charge
- f) For Sound Check and other pre-event activities: Rs 3500/- per hour (to be paid as fuel charge)
- g) Digital Screen : Rs 45,000/- for 3 hours  
Additional Rs 10,000/-per hour
- h) Security Deposit : Rs.50,000/- (Refundable).

In case of any damage to the property, furniture, fixtures etc. amount will be deducted from the Security Deposit.

**h) Payments should only be made in the Cash Counter of USTM.** Demand Draft/ Cheque should be made in the name of “University of Science & Technology Meghalaya” (USTM). Draft must be payable at Guwahati branch of the bank.

**i) Confirmation of Auditorium Booking only on receipt of 50% advance** at the time of booking. Balance amount to be cleared before commencement of the programme. If balance is not paid for unseen problems, the same will be deducted from Security Deposit.

**j) In case of No Show** by the booking party / or non-attendance by guests, USTM shall not be liable to refund any booking amount to the applicant / booking party.

**(Auditorium will be available upto 9.00 p.m. only)**