



Unveiling Excellence

# USTM

## Brief Report *on* Faculty Development Programme 2014-15

### UNIVERSITY OF SCIENCE & TECHNOLOGY, MEGHALAYA



## BRIEF REPORT

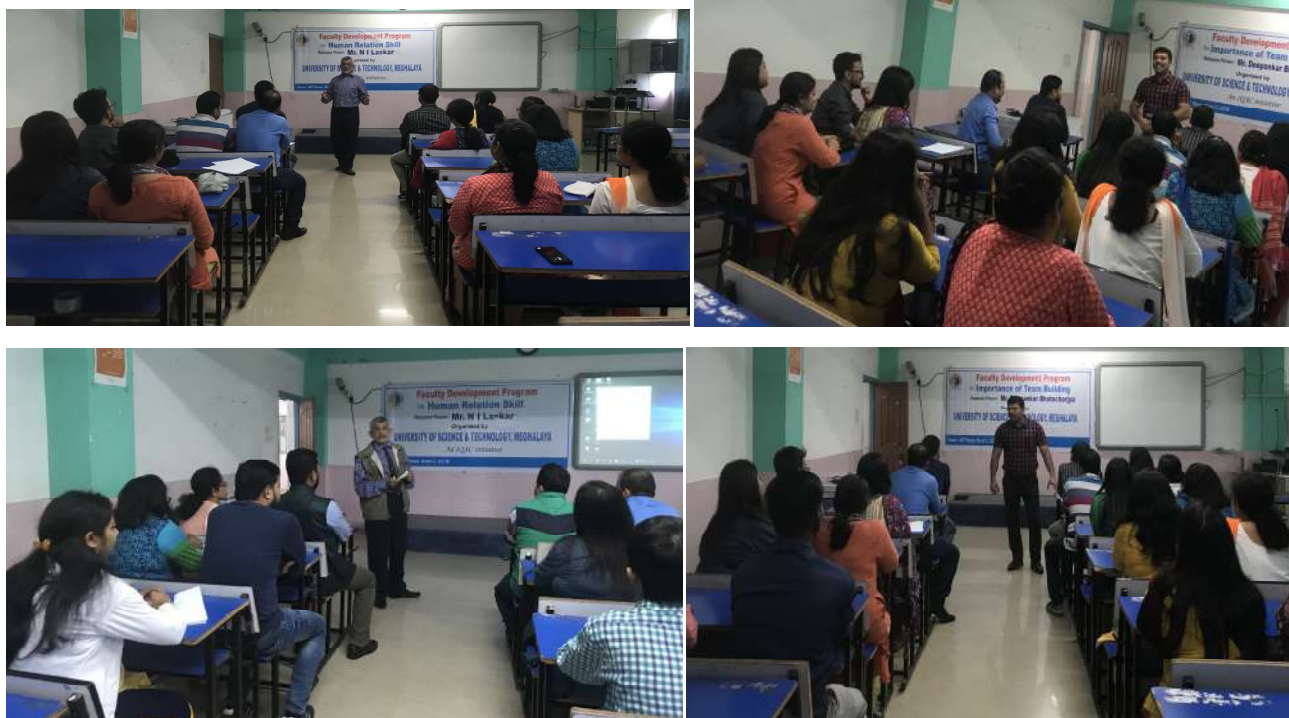
**VENUE: D Block, USTM**

**DATE: 15<sup>th</sup> -22<sup>nd</sup> November, 2014**

- 1. NAME OF THE PROGRAM** : Faculty Development Program -1
- 2. TOPIC OF THE PROGRAM** : ‘Human Relation Skill and Team Building’
- 3. ACADEMIC YEAR** : 2014-2015
- 4. NUMBER OF RESOURCE PERSONS** : 2
- 5. NUMBER OF PARTICIPANTS** : 46 (Attach the list)
- 6. ORGANIZED BY** : USTM under IQAC initiative
- 7. TEACHER IN-CHARGE** : Ms. Rashmi Baruah
- 8. BRIEF PROGRAM REPORT:**

This eight days Faculty Development Programme on ‘**Human Relation Skill and Team Building**’ was successfully conducted at University of Science & Technology, Meghalaya (USTM) from 15/11/2014 to 22/11/2014. The FDP programme received an overwhelming response from the aspirants and finally the programme was attended by a total number of 46 participants/ faculty members from various departments of USTM. Two experts have been called as Resource Persons for the program who have shared their knowledge related to various sub topics like Human Relation Skills, Importance of Team Building etc.

### Photo Gallery



**Few representative photographs of the FDP**

## LIST OF FACULTY MEMBERS PARTICIPATED IN THE FDP

Sl. no	Name of the participants	Department
1	DR. PAPIYA DUTTA	Department of Sociology & Social Work
2	ANIRUDHA CHANDA	Department of Computer Science & Electronics
3	DR PRANITA CHAKRABORTY	Department of Chemistry
4	PRAMASHA SAIKIA	Department of English
5	SUKANYA KASHYAP	Department of English
6	DR RANEE DAS	Department of Botany
7	DR. ABDUR RASHID	Department of Commerce & Economics
8	ANUP BORDOLOI	Department of Computer Science
9	JEEMANI KALITA	Department of Computer Science
10	DR SANDEEP GUPTA	Department of Sociology & Social Work
11	RASHMI BARUAH	Department of Business Administration
12	ANKITA BORA	PQSE
13	MONUJ SHARMA	Department of Sociology & Social Work
14	SHALLEYMA KARIM	Department of Sociology and Social Work
15	DEBOJA SHARMA	Department of Applied Biology
16	DEBASHISH BORAH	Department of Applied Biology
17	DR.BAKTIAR HUSSAIN	Department of Zoology
18	REJAUL KARIM AHMED	Department of Zoology
19	DR.BULBUL ACHERJYA	Department of Zoology
20	DR. BEDABATI CHOUDHURY	Department of Botany
21	DR ALPANA CHOUDHURY	Department of Sociology & Social Work
22	MR BAHARUL ISLAM	Department of Sociology & Social Work
23	DR NABARUN PURKAYASHTHA	Department of Sociology & Social Work
24	MS.GIRIMALLIKA SARMA	Department of Sociology & Social Work
25	MS.SANGITA MAHANTA	Department of Sociology & Social Work
26	MS.PALME BORTHAKUR	Department of Earth Science
27	MR.SHAMIKHU CHANGMAI	Department of Earth Science
28	DR SURAJIT KR. NATH	Department of Computer Science & Electronics
29	MS.SUDESHNA NATH	Department of PQSE
30	GAUTAM GOGOI	Department of Library Sciencce
31	BIKRAMADITYA BARMAN	Department of Library Science
32	ALI BORDOLOI	Department of PQSE
33	DR.DURLOV SAIKIA	Department of Chemistry
34	DR. SANKAR THAPPA	Department of Business Administration
35	NILIM JYOTI GOGOI	Department of Electronics
36	SHABIHA N. HAZARIKA	Department of Applied Biology
37	DR SATISH KUMAR	Department of Sociology and Social Work
38	DR ASAD ALI	Department of Botany
39	DR MOUSHUMI DAS	Department of Zoology
40	DR MD. MAQBUL ALI	Department of Sociology and Social Work
41	PRATEETI BARMAN	Department of Sociology and Social Work
42	JIAUL ISLAM CHOUDHURY	Department of Sociology and Social Work
43	ANGSHUMALA CHOUDHURY	Department of English
44	PALLABI BARUAH	Department of English
45	DR MANASH JYOTI NATH	Department of Earth Science
46	DR ABDUL WAHAB	Department of Chemistry



## Detail Report

### 1. SUMMARY SHEET

Name of the Program:	Faculty Development Program on “ <b>Human Relation Skill and Teambuilding</b> ”
Organizer:	University of Science & Technology, Meghalaya
Venue:	Block D
Duration of the Programme:	8 days
Date of the commencement:	15 <sup>th</sup> December, 2014
Date of Conclusion:	22 <sup>nd</sup> December, 2014
Total Participants:	46
Total Male Participants:	25
Total Female Participnats:	21
Total Resource Person attended:	Two

### 2. About Organizer:

University of Science & Technology, Meghalaya is the first State Private University on Science & Technology in entire North East India, sponsored by Education Reseach and Development Foundation (ERDF). The University is being established in more than 400 acres of picturesque landscape surrounded by tranquil led greenery in Assam Meghalaya border, just one kilometer from GS Road, Baridua, 9<sup>th</sup> mile, opposite to CRPF Camp, Ri-Bhoi District of meghalaya. It is about 85 kilometers from Shillong, the Capital of Meghalaya and 6 kilometers from Dispur, the Capital of Assam and 36 kilometers from Guwahati International Airport. The University is also having its own helipad within the campus.

### 3. Inauguration:

This faculty development program on ‘**Human Relation Skill and Teambuilding**’ was inaugurated by Vice Chancellor of University of Science & Technology, Meghalaya, on 15<sup>th</sup> November, 2014 at the NIIT room, Block D of USTM Campus. He explained about the need and expectations of participants from this FDP. Dr. Alaka Sarma, Dean, USTM also given her opinion on present importance and need of ‘Human Relation Skill and Teambuilding’. The co-ordinator of the program Ms. Rashmi Baruah, Assistant Professor, Business Administration Department has also given a brief explanation about the program.

### 4. About the various sessions of the Program:

This eight days Faculty Development Programme on ‘**Human Relation Skill and Teambuilding**’ was successfully conducted at University of Science & Technology, Meghalaya (USTM) from 15/11/2014 to 22/11/2014. The FDP programme received an overwhelming response from the aspirants and finally the programme was attended by a total number of 46 participants/ faculty members from various departments of USTM.

Various sessions started after the inaugural session. The sessions from Day 1 to Day 5 were on the topic ‘**Human Relation Skill**’ which was taken by the resource person Mr. N. I. Laskar. Mr N.I. Laskar explained that developing effective Human Relation Skills is crucial to establishing and maintaining productive business relationships. Good communication and attention from managers typically lead to increased levels of productivity and job satisfaction.



*Resource person Mr. N. I. Laskar delivering lecture to participants*

He added that human relations skills make working in groups and teams possible. Mr Laskar emphasised that relationships between employees and management are of substantial value in any workplace.



*Faculty members along with resource person Mr. N. I. Laskar*

Mr. Laskar also mentioned that human relations are the process of training employees, addressing their needs, fostering a workplace culture and resolving conflicts between different employees or between employees and management.

According to Mr Laskar human relations are the process of training employees, addressing their needs, fostering a workplace culture and resolving conflicts between different employees or between employees and management. He also said that understanding some of the ways that human relations can impact the costs, competitiveness and long-term economic sustainability of a business helps to underscore their importance. According to him human relations in the workplace are a major part of what makes a business work.



*Resource person Mr. N. I. Laskar delivering the lecture*

The sessions of Day 6, Day 7 and Day 8 were taken by Mr. Deepankar Bhattachayjya on the topic **‘Importance of Team Building’**. Mr Bhattachayjya explained to participants that team building brings people together by encouraging collaboration and teamwork. He explained that fun activities that help people see each other in a different light allow them to connect in a different setting.



*Resource person Mr. Deepankar Bhattacharjya along with the participants*

He also highlighted that one of the most powerful reasons for team building is to get results. Through a series of planned team building events that are fun and motivational, teams build skills like communication, planning, problem-solving and conflict resolution. This team building activity ideas help to facilitate long term team building through fostering genuine connections, deeper discussions and processing.





*Participants along with resource person Mr. Deepankar Bhattacharjya*

Mr Bhattachayjya said that team building activities also work to improve workplace projects that involve teamwork because it helps the teams understand each other better. Also after completing team building activities together, employees better understand each other's strengths, weaknesses, and interests. This understanding according to Mr Bhattachayjya helps them work even better together on future progress vital to a company.



*Participants along with resource person Mr. Deepankar Bhattacharjya*

## **5. Valedictory Function**

Valedictory function of the FDP '**Human Relation Skill and Teambuilding**' was held on 22<sup>nd</sup> November, 2014. At the outset a welcome address was given by Dr. Parbin Sultana, Associate Professor, Business Administration Department, USTM. It was preceded over by Mr. M. Hoque, honourable Chancellor, USTM. He explained briefly the importance of Human Relation Skill and Teambuilding in today's scenario. The program co-ordinator gave a summary of the program and then ended the FDP with vote of thanks.

## **6. Resource Person**

Two experts related to the topics have been called as Resource Persons for the program. They are Mr. N.I.Laskar and Mr. Deepankar Bhattacharjya

## BRIEF REPORT

**VENUE:** Conference Hall, Administrative Block, USTM

**DATE:** 18<sup>th</sup> March-31<sup>st</sup> March, 2015

- |                                     |  |
|-------------------------------------|--|
| <b>1. NAME OF THE PROGRAM</b>       | <b>: Faculty Development Program</b>           |
| <b>2. TOPIC OF THE FDP</b>          | <b>: Entrepreneurship Development</b>          |
| <b>3. ACADEMIC YEAR</b>             | <b>: 2014-2015</b>                             |
| <b>4. NUMBER OF RESOURCE PERSON</b> | <b>: 10</b>                                    |
| <b>5. NUMBER OF PARTICIPANTS</b>    | <b>: 30 (Enclosed the list)</b>                |
| <b>6. ORGANIZED BY</b>              | <b>: USTM under IQAC initiative</b>            |
| <b>7. SPONSORED BY</b>              | <b>: NSTEDB, DST, Govt of India, New Delhi</b> |
| <b>8. TEACHER INCHARGE</b>          | <b>: Ms. Rashmi Baruah</b>                     |
| <b>9. BRIEF PROGRAM REPORT:</b>     |  |

Twelve days Faculty Development Program on Entrepreneurship Development conducted on USTM where 30 faculty members have participated. The Programmes conducted by NSTEDB, DST, Govt of India, New Delhi and organized by USTM. This FDP has been conducted to create awareness among skill and trained persons to take up entrepreneurship as a career. Ten experts have been invited as resource persons who have given lectures on various sub topics related to Entrepreneurship Development.

## PHOTO GALLERY



*Few representative photographs of the FDP*



**LIST OF FACULTY MEMBERS PARTICIPATED IN THE FDP**

Sl no.	Name	Designation & name of Institute
1.	Dr. Priyanka Pegu	Department of Business Administration
2.	Mr. Kaushik Handique	Department of Business Administration
3.	Dr Alaka Sarma	Department of Commerce & Economics
4.	Zacharias Tirkey	PQSE
5.	Dr. Anuradha Singha	Department of Commerce & Economics
6.	MS. Fariza Saidin	PQSE
7.	Jhuma Sarkar	PQSE
8.	Ms. Poly Borgohain	Department of Business Administration
9.	Dr Napolian Borah	Department of Earth Science
10.	Mr. Achyut Kanta Borah	Department of Commerce & Economics
11.	MS. Sony Kumari	Department of Applied Science
12.	Ms. Jyoti Hatiborooah	Department of Business Administration
13.	Himadri Duwarah	Department of Computer Science & Electronics
14.	Ms. Shahana Yasmin	Department of Business Administration
15.	Dr. Parbin Sultana	Department of Business Administration
16.	DR S.I. Bhuyan	Department of Botany
17.	Mahmudul Hasan Laskar	Department of Sociology & Social Work
18.	Dr Kunja Kusum Kakoty	PQSE
19.	Dr MD. Delowar Hussain	PQSE
20.	Angonjam Annu Devi	PQSE
21.	Harimal Thakuri	Department of Commerce & Economics
22.	Ms. Daisy Kalita	Department of Computer Science & Electronics
23.	Ms. Sangeeta Borkotoky	Department of Computer Science & Electronics
24.	Mr. Arup Nama	PQSE
25.	Mr. Rupom Roy	Department of Business Administration,
26.	Probin Phanjom	Department of Applied Biology
27.	Ms. Ajanta Bhuyan	Department of Commerce & Economics
28.	Ms. Daisy Sharmah	Department of Computer Science & Electronics
29.	Mr. Satyakam Agarwalla	Department of Applied Biology
30.	Ms. Nazrana Yasmin	PQSE

## Detail Report

### 1. SUMMARY SHEET

<b>Name of the Programme:</b>	Faculty Development Program on 'Entrepreneurship Development'
<b>Organizer:</b>	Entrepreneurship Development Institute of India. University of Science & Technology, Meghalaya.
<b>Sponsor:</b>	The National Science & Technology Entrepreneurship Development, Board, Department of Science & Technology, New Delhi, India.
<b>Venue:</b>	Conference Hall, Administrative Block, USTM.
<b>Duration of the Programme:</b>	12 days
<b>Date of Commencement:</b>	18 <sup>th</sup> March'2015
<b>Date of Conclusion:</b>	31 <sup>st</sup> March'2015
<b>Total Participants:</b>	30 numbers
<b>Total Male Participants:</b>	12 numbers
<b>Total Female Participants:</b>	18 numbers
<b>Total Resource Person attended:</b>	10 numbers

### 2. About Organizer

**2:1. USTM:** University of Science & Technology, Meghalaya is the first State Private University on Science & Technology in the entire North East India, sponsored by Education Research and Development Foundation (ERDF). The University is being established in more than 400 acres of picturesque landscape surrounded by tranquil led greenery in Assam-Meghalaya border, just one kilometre from GS Road, Baridua, 9<sup>th</sup> mile, opposite to CRPF Camp, Ri-Bhoi District of Meghalaya. It is about 85 kms from Shillong, the Capital of Meghalaya and 6 kilometres from Dispur, the Capital of Assam and 52 kilometres from Guwahati International Airport. The University is also having its own helipad within the campus.

### 2:2. EDI:

The Entrepreneurship Development Institute of India (EDI), an autonomous body and not-for-profit institution, set up in 1983, is sponsored by apex financial institutions, namely the IDBI Bank Ltd, IFCI Ltd. ICICI Ltd and State Bank of India (SBI). The Institute is registered under the Societies Registration Act 1860 and the Public Trust Act 1950. The Government of Gujarat pledged twenty-three acres of land on which stands the majestic and sprawling EDI campus. EDI has been spearheading entrepreneurship movement throughout the nation with a belief that entrepreneurs need not necessarily be born, but can be developed through well-conceived and well-directed activities.

### 3. About Sponsor:

#### NSTEDB, DST

The National Science & Technology Entrepreneurship Development Board (NSTEDB), established by Government of India in 1982 is an institutional mechanism, with a broad objective of promoting gainful

self-employment amongst the Science and Technology (S&T) manpower in the country and to setup knowledge based and innovation driven enterprises.

NSTEDB functions under the aegis of Department of Science & Technology. It has representation from socio-economic and scientific Departments / Ministries, premier entrepreneurship development institutions and all India Financial Institutions.

The major objectives of NSTEDB are :

- To promote knowledge based and innovation driven enterprises.
- To facilitate generation of entrepreneurship and self-employment opportunities for S & T persons.
- To facilitate the information dissemination.
- To network with various Central & State Government agencies for S&T based entrepreneurship development.
- To act as a policy advisory body to the Government agencies for S&T based entrepreneurship development.
- To generate employment through technical skill development using S & T infrastructure.

The Programmes conducted by NSTEDB have created awareness among S&T persons to take up entrepreneurship as a career. The academicians and researchers have started taking a keen interest in such socially relevant roles and have engaged themselves in several programmes initiated by NSTEDB. About 100 organisations, most of which are academic institutions and voluntary agencies, were drafted in the task of entrepreneurship development and employment generation.

#### 4. Inauguration:

The course was inaugurated by Dr. P.G. Rao, Vice Chancellor of University of Science & Technology, on 18<sup>th</sup> of March 2015, at Conference Hall of USTM Campus. He explained about the Introduction to Program and Participants' Expectations. The Chancellor of the USTM could not come on the day because of his personal difficulties. The session was presided over by Shri. K.Ahmed, Advisor EDI, Guwahati, who has discussed on "Entrepreneurship and Economic Development". Dr. R.K.Sharma, Pro-vice Chancellor, USTM and Dr. Alaka Sarma, Dean of Student Welfare, USTM also given their opinions on present issues and importance of Entrepreneurship Development in today's scenario. Ms. Rashmi Baruah, Co-ordinator of the program, gave a brief outline of the structure of the course, about the purpose of EDI and other necessary details.



#### 5. Resource Persons:

Experts from different fields according to the topics have been called as Resource Persons for the program. Shri K. Ahmed, EDI; Dr. R. M. Pant, NIRD; Dr. Sunil Saikia, Ex-Director IIE; Mr. Anupam Dutta, SIRD; Mr. N.I.Laskar, Mr. Saumen Das etc visited the University as Resource Persons of the program. In addition internal resource person Dr. Aloka Sarma dealt with some aspects of Social Entrepreneurship. The date, time-table, the Resource persons and topic of deliberation of each session is



enclosed herewith. It presents a crisp idea of the name of resource persons, topics on which they delivered lectures, details of the time devoted.



#### 6. Participants:

In all 30 participants of USTM turned up to join the program, although 25 aspirants applied for it in the beginning. They are from different disciplines like- Management, Information Technology, Sociology, Economics, Bio-Technology, Environmental Science etc. The participating faculty members introduced themselves.



#### 7. Field Visit:

The one day field visit was planned on 21<sup>st</sup> March'15 to a nearby place in Ri-Bhoi district itself. The name of the company visited was Bit Chem Private Limited come under S. M. Group of companies. All the faculty members visited the company with prior appointment. Over there, the Human Resource manager Mr. Pranab Bora explained the journey of the company from its inception period till today. He also explained the importance of entrepreneurship development by sharpening the participants' knowledge and skills, and equipped them with attributes to practice entrepreneurship management effectively.

#### 8. Group Discussion and Presentation:

All the faculty members have done a group assignment by giving a presentation on the topic

“Entrepreneurship is an Option or Compulsion”. They made the presentation on 30<sup>th</sup> March’15, in four groups- having two groups of seven members and two groups of eight members each. Experts Shri K. Ahmed, Dr. Alaka Sarma and Dr. Devojeet Mahanta were there who presented their viewpoints also in front of the participants on the above mentioned topic. Each group has submitted a report of their presentation to the Program Co-ordinator.

### 9. The Valedictory Function:

At the outset a welcome address given by Shri K. Ahmed. It was presided over by Mr. M. Haque, Chancellor, USTM and then Dr. Alaka Sarma. The Chancellor addressed the young faculty members and explained the different traits to become a successful entrepreneur.



The program co-ordinator gave a summary of the course and acknowledged with a profound sense of gratitude the most valuable support given by the EDI, Guwahati. She also expressed gratefulness to the Chancellor, USTM, for looking after the logistics, thus facilitating the smooth functioning of the course.

### LIST OF RESOURCE PERSONS OF THE FDP

Sl. No.	Name	Organization
1.	Dr. P. G. Rao	Vice- Chancellor, USTM
2.	Shri. K. Ahmed	Advisor, EDI.
3.	Dr. Sunil Saikia	Ex- Director, IIE
4.	Dr. R. M. Pant	Director, NIRD
5.	Dr. Alaka Sarma	Dean, Student Welfare, USTM
6.	Mr. N.I. Laskar	Ex- banker
7.	Mr. Anupam Dutta	Project Officer, SIRD
8.	Mr. Saumen Das	Entrepreneur
9.	Dr. Devojeet Mahanta	Entrepreneur
10.	Mr. Pranab Bora	H.R. Manager, Bitchem Pvt. Ltd.

## **Campus**

**Techno City, Khanapara, Kling Road, Baridua**

**9th Mile, Ri-Bhoi, Meghalaya-793101**

**Ph. 0361-2895030/ 07002303751/ 098540-23060**

**E-mail : [ustm2011@gmail.com](mailto:ustm2011@gmail.com)**

**Web : [www.ustm.ac.in](http://www.ustm.ac.in)**

